



企业管理兼读课程报名表

Business Course (Part-Time) Course Enrolment Form

请“√”选择要报读的课程 / Please put a `√` in the required box

- 企业管理文凭课程 / Diploma In Business Administration
 中小企业管理高级文凭 / Advanced Diploma In SME Management
 中国商务研究生文凭 / Graduate Diploma in China Business

* All information provided by students will be treated in the strictest confidence. By signing the application form, you expressly consent to SCCIOB collecting, using and disclosing the personal data provided in the form for the purposes of course administration, annual reporting to the regulatory bodies and other course information.

Please tick here if you do not wish to have your personal data collected for course updates.

学院保证将谨慎处理学员个人资料并妥善保管。通过填写此报名表，您明确同意让新加坡中华总商会管理学院收集，使用和提供您的个人资料作为课程行政管理，向监管机构进行的年度报告及未来课程通知用途。

若您不同意学院使用您的个人资料，用于发送学院活动及课程更新的信息，请在此打勾。

申请者个人资料 / Personal Particulars

Name _____ 姓名 _____ 性别 / Sex _____

国籍 / Nationality _____ 出生日期 / Date of Birth _____

身份证号 / NRIC _____ 护照号 / Passport No _____

公司电话 / Office Tel No _____ 住宅电话 / Home Tel No _____

公司传真 / Office Fax No _____ 住宅传真 / Home Fax No _____

手机号码 / HP No _____ 电邮地址 / Email Address _____

通讯地址 / Mailing Address _____

_____ Singapore _____

最高学历 / Highest Educational Qualification

请“√”选择 / Please put a `√` in the required box

- 小学或以下 / Primary School or Below
 中学 / 'N' Levels/ NITEC Intermediate
 'O'水准 / NITEC
 'A'水准 / 'A' Levels/ Higher NITEC
 大专 / Diploma or equivalent
 大学或以上 / Degree Postgraduate
 其他，请说明 / Others, please specify _____

目前工作情况 / Present Employment Details

公司名 / Company Name _____

公司地址 / Company Address _____

_____ Singapore _____

职位 / Designation _____

公司赞助的学员请填写 / If you are company-sponsored, please provide the following info

公司负责人 / Officer-In-Charge _____

职位 / Designation _____ 电话 / Office Tel No _____

传真号码 / Fax No _____ 电邮 / Email _____

附加条例 / Terms And conditions

1. 中华总商会管理学院保留取消、延期课程的权利。
Singapore Chinese Chamber Institute of Business reserves the right to cancel or postpone the course due to unforeseen circumstances.
2. 申请者必须在开课前缴付学费。
Applicants are required to pay up the required course fee before course commencement date.
3. 开课后，不接受退费申请。
The full fee will be charged for withdrawals after the commencement of the course.
4. 请注意出于教学和评估目的上课期间可能会拍摄照片和录制视频。
Do note that photographs and videos may be taken during the course for teaching and assessment purposes.

Please indicate your preferred location for attending lessons. 请指出您想报读课程的理想地点。

West 西部 Central 中部 East of Singapore 东部

Which discipline of skills would you utilise you SkillsFuture Credits on? (Can select more than 1)

您希望使用您的未来技能培训辅助在哪个领域进行技能提升？（可多选）

Accountancy 会计 Leadership 领导能力 Sales 销售
 Communication 沟通 Marketing 市场营销 Logistics & SCM 物流
 Financial Services 金融服务 Restaurant Operations 餐馆运营 Tourism 导游
 Hotel management 酒店管理 Retail 零售 IT 信息技术

申请人声明 / Applicant's Declaration

我谨此声明以上所填写的资料全部属实；了解并接受中华总商会管理学院的条例。

I hereby confirm that all information given in true and correct. I understand and accept the terms and conditions set by Singapore Chinese Chamber Institute of Business.

申请人签名
Signature of Application

日期
Date

公司赞助的学员，请公司签名如下：

If your company sponsoring your course fee, please get your company to complete the following section:

我谨此声明以上所填写的资料全部属实；了解并接受中华总商会管理学院的条例。

I hereby confirm that all information given in true and correct. I understand and accept the terms and conditions set by Singapore Chinese Chamber Institute of Business.

公司负责人签名
Signature of Authorized Company Official

日期
Date

学院填写 / For Official Use

报名费 / Application Fee 收据号 / Receipt No. _____

会员费 / Membership Fee _____ 收据号 / Receipt No. _____

学费 / Course Fee _____ 收据号 / Receipt No. _____

Remark _____